



Introduction to Applicant Pack

Teacher of English as an Additional Language (EAL)

One year maternity cover position: January 2023-January 2024

Thank you for showing interest in this position, for which we are currently recruiting.

This pack contains

1. This information sheet
2. A job description
3. A person specification
4. The St. Lawrence College Safeguarding and Child Protection Policy
5. The St. Lawrence College Data Privacy Policy
6. A writeable, electronic application form for the position, should you wish to formally apply for the one year maternity cover position of Teacher of English as an Additional Language (EAL)

Important notes:

1. Application forms should be submitted electronically, as email attachments. Completed application forms should be emailed to the Headmaster of St. Lawrence College, Mr Phil Holden, at careers@slc.gr no later than 09.00am, Athens time, on Monday 17th October 2022. A covering letter should be included, as should an up-to-date CV.
2. Interested individuals should note that the school reserves the right to interview exceptional applicants and appoint to this position ahead of the deadline. Interested individuals are therefore encouraged to submit completed applications as soon as possible.
3. Interviews will ideally be face-to-face but Skype interviews are acceptable to St. Lawrence College. Skype interviews may require more than one online Skype appointment.
4. References will never be pursued before an interview, but it is expected that should the school want to they will act towards collecting references on applicants immediately following an interview.
5. **Salary:** The gross monthly salary for this position will be discussed at interview, and is competitive by the standards of international education in Greece. In addition to twelve monthly salaries, teachers also receive bonuses at Christmas, Easter and summer.
6. Employment will commence from Monday 9th January 2023 and will last at least until January 2024, and potentially until Easter 2024.